

Cotswold District Council - Revenue Budget Monitoring Summary

Q1 budget monitoring - 1st April to 30th June 2017

Service Group	Original Budget [full-year]	Profiled Budget Q1	Actual Spend Q1	(Under) / Over Budget
Environmental & Regulatory Services	1,000,665	56,207	75,643	19,436
GO Shared Services	0	274,499	246,100	(28,400)
ICT, Change & Customer Services	295,054	493,447	446,634	(46,813)
Land, Legal & Property	25,355	293,587	266,232	(27,356)
Partnership Managing Director and 2020 Programme Costs	0	417,994	411,954	(6,040)
Revenues & Housing Support	1,124,823	57,895	(8,602)	(66,497)
Environmental Services	3,942,261	624,571	600,750	(23,821)
Leisure & Communities	1,755,887	251,610	216,177	(35,433)
Planning & Strategic Housing	2,160,260	(141,898)	(45,621)	96,277
Democratic Services	1,146,622	297,804	251,280	(46,524)
Retained Services*	1,749,901	2,401,421	2,477,667	76,246
Cost of services	13,200,828	5,027,136	4,938,213	(88,923)

* retained services includes staff vacancy factor budget (at Q1 of £64,000) which represents the target for savings to be made across the Council.

Environmental & Regulatory Services

Q1 budget monitoring - 1st April to 30th June 2017

Cost Centre		Profiled Budget Q1	Actual Q1	(Under) / Over Budget
BUC001	Building Control - Fee Earning Work	(39,003)	(24,181)	14,822
BUC002	Building Control - Non Fee Earning Work	17,640	7,771	(9,869)
BUC003	Dangerous Structures	625	0	(625)
	Building Control total	(20,738)	(16,410)	4,328
EMP001	Emergency Planning	4,862	1,232	(3,631)
ESM001	Environment - Service Management	1,251	0	(1,251)
PSH002	Private Sector Housing - Condition of Dwellings	1,250	0	(1,250)
PSH005	Home Energy Conservation	831	0	(831)
REG002	Licensing	(10,994)	(14,825)	(3,832)
REG007	Caravan Sites - Licensed	166	0	(166)
REG009	Environmental Protection	3,460	28,347	24,887
REG013	Pollution Control	49,243	40,929	(8,314)
REG016	Food Safety	22,595	23,303	708
REG017	Health & Safety At Work	3,750	11,622	7,872
REG021	Statutory Burials	280	797	517
STC011	Abandoned Vehicles	250	650	400
	Public Protection total	76,945	92,054	15,109
	Total	56,207	75,643	19,436

GO Shared Services

Q1 budget monitoring - 1st April to 30th June 2017

Cost Centre	Profiled Budget Q1	Actual Q1	(Under) / Over Budget
HLD480 Car Leasing	0	15,859	15,859
HLD481 NI on Leased Cars	0	(4,453)	(4,453)
HLD499 S & S Holding Account (bank holding account)	0	(5,510)	(5,510)
SUP009 Accountancy	93,290	35,478	(57,812)
SUP011 Creditors	9,009	11,648	2,639
SUP012 Debtors	8,375	6,780	(1,596)
SUP035 Insurances	1,262	2,252	989
SUP042 GO Support and Hosting	(63,665)	(65,720)	(2,054)
Accountancy Support total	48,272	(3,667)	(51,938)
SUP010 Internal Audit	30,890	25,908	(4,982)
SUP402 Glos. Counter Fraud Unit*	81,250	72,845	(8,405)
Audit Cotswolds total	112,140	98,753	(13,387)
SUP003 Human Resources	63,596	80,914	17,318
SUP019 Health & Safety	7,063	13,795	6,732
SUP020 Training & Development	23,646	33,683	10,036
SUP013 Payroll	12,086	10,297	(1,789)
HR Support & Payroll total	106,391	138,688	32,297
SUP033 Central Purchasing / Procurement	7,697	12,325	4,628
Procurement total	7,697	12,325	4,628
Total	274,499	246,100	(28,400)

ICT, Change and Customer Service

Q1 budget monitoring - 1st April to 31st June 2017

Cost Centre		Profiled Budget Q1	Actual Q1	(Under) / Over Budget
SUP017	Business Improvement/Transformation	28,118	11,236	(16,883)
SUP021	Business Continuity Planning	4,362	0	(4,362)
SUP023	Freedom of Information Act	1,925	0	(1,925)
TMR001	Street Naming	(2,488)	(8,244)	(5,756)
		31,918	2,992	(28,927)
ADB411	Moreton-in-Marsh, Offices	15,075	12,193	(2,882)
SUP401	FOH - Trinity Road	128,796	107,046	(21,750)
COM420	FOH - Moreton	26,697	34,670	7,974
COM421	Moreton - Stock Trading a/c	0	(2,663)	(2,663)
		170,567	151,247	(19,320)
SUP005	ICT	220,519	222,226	1,707
SUP031	Application Support	70,442	70,169	(273)
		290,961	292,395	1,434
	Total	493,447	446,634	(46,813)

Land, Legal & Property

Q1 budget monitoring - 1st April to 30th June 2017

Cost Centre		Profiled Budget Q1	Actual Q1	(Under) / Over
ADB401	Trinity Road, Offices	152,276	129,669	(22,607)
ADB402	Trinity Road Improvements (XC0055)	0	0	0
ADB412	Moreton-in-Marsh, Offices - Maintenance	10,809	7,019	(3,790)
CUL411	Corinium Museum - Maintenance	10,338	5,745	(4,593)
ENA401	Housing Enabling Properties	(876)	179	1,055
FIE425	22/24 Ashcroft Road	2,718	6,028	3,311
HLD420	Thamesdown Waste Depot, Cricklade	0	(1,667)	(1,667)
HLD421	T Barry Haulage Depot, South Cerney	0	1,324	1,324
	Asset Management total	175,263	148,297	(26,966)
BUC004	Land Charges	0	0	0
LLC001	Local Land Charges	(30,422)	(23,386)	7,037
	Land Charges total	(30,422)	(23,386)	7,037
SUP004	Legal	80,087	81,562	1,474
SUP025	Property Services	68,659	59,758	(8,901)
	Legal & Property total	148,746	141,320	(7,426)
	Total	293,587	266,232	(27,356)

Partnership Managing Director and 2020 Programme Costs

Q1 budget monitoring - 1st April to 31st June 2017

Cost Centre	Profiled Budget Q1	Actual Q1	(Under) / Over
COR011 2020 Vision	387,502	387,502	0
COR061 Public Protection 2020	6,223	6,223	0
COR067 Business World Project	945	945	0
SUP026 Chief Executive	19,325	13,285	(6,040)
	413,994	407,954	(6,040)
Total	413,994	407,954	(6,040)

Revenues & Housing Support

Q1 budget monitoring - 1st April to 30th June 2017

Cost Centre		Profiled Budget Q1	Actual Q1	(Under) / Over Budget
HBP001	Rent Allowances	(30,465)	(102,638)	(72,173)
HBP005	Benefit Fraud Investigation	0	1,009	1,009
Benefits total		(30,465)	(101,628)	(71,163)
HOM001	Homelessness	(25,314)	(38,826)	(13,512)
HOM003	Rent in advance	0	0	0
HOM004	Refugees	0	(913)	(913)
HOM498	Homelessness Prevention - Glos. (XX9844)	26,424	26,424	0
HOM499	Homelessness Reserve	0	0	0
PSH001	Private Sector Housing Grants	6,876	27	(6,849)
Housing Management total		7,987	(13,287)	(21,274)
LTC001	Council Tax Collection	54,674	78,583	23,909
LTC002	Council Tax Support Administration	0	2,856	2,856
LTC011	NNDR Collection	9,482	11,383	1,901
PUT001	Concessionary Travel	5,025	2,766	(2,259)
SUP014	Cashiers	10,476	10,503	27
SUP028	Security Carriers	716	223	(493)
Revenues total		80,373	106,313	25,940
Total		57,895	(8,602)	(66,497)

Environmental Services

Q1 budget monitoring - 1st April to 30th June 2017

Cost Centre	Profiled Budget Q1	Actual Q1	(Under) / Over Budget
CPK401 Car Parks	(420,933)	(384,397)	36,536
CPK402 Car Parks - Maintenance	8,931	4,081	(4,850)
CPK413 Car Parks - Tetbury The Chippings	(13,231)	(13,218)	14
CPK414 Car Parks - Chipping Campden	(17,700)	(23,820)	(6,120)
Car Parking total	(442,933)	(417,353)	25,580
CCC001 Climate Change	5,429	225	(5,204)
Climate change total	5,429	225	(5,204)
CCM001 Cemetery, Crematorium and Churchyards	(14,219)	(9,671)	4,548
CCM402 Cemeteries - Maintenance	3,569	1,703	(1,866)
HLD410 Waste - Cleansing	37,411	33,477	(3,934)
HLD411 Waste - Cemeteries	44,154	42,377	(1,777)
HLD450 Pool Car	0	840	840
REG003 Animal Control	7,249	23,193	15,944
REG019 Public Conveniences	70,463	42,439	(28,024)
RYC001 Recycling	374,088	393,453	19,364
RYC002 Green Waste	(221,028)	(273,245)	(52,218)
STC001 Street Cleaning	372,574	368,194	(4,380)
TRW001 Trade Waste	0	0	0
WST001 Household Waste	369,259	360,749	(8,509)
WST004 Bulky Household Waste	3,873	0	(3,873)
WST401 Refuse-Stow Fair	750	2,129	1,379
WST402 South Cerney Depot, Packers Lease	18,000	39,465	21,465
Environmental Services Client	1,066,143	1,025,104	(41,039)
FLD401 Land Drainage	(4,212)	(13,201)	(8,989)
FLD402 Flood Defence	0	5,975	5,975
Flooding total	(4,212)	(7,226)	(3,014)
REG023 Environmental Strategy	144	0	(144)
Waste and Recycling Policy	144	0	(144)
Total	624,571	600,750	(23,821)

Leisure & Communities

Q1 budget monitoring - 1st April to 30th June 2017

Cost Centre	Profiled Budget Q1	Actual Q1	(Under) / Over Budget
COM401 Health Policy	25,839	8,748	(17,091)
COM402 Community Liaison	14,173	13,936	(236)
COM403 Youth Participation	1,880	(12,221)	(14,101)
COM404 Falls Prevention	(434)	1,200	1,634
COM405 Health Development	6,530	8,823	2,293
COM496 Community Covenant Grant Scheme	0	0	0
GBD001 Community Welfare Grants	59,219	61,912	2,694
Community Liaison	107,207	82,399	(24,808)
CCR001 Community Safety (Crime Reduction)	4,858	5,830	972
HLD403 Crime Prevention Initiatives	0	548	548
SUP002 Consultation, Policy & Research	29,172	30,204	1,032
Community Safety	34,030	36,581	2,552
CUL410 Corinium Museum	0	12	12
CUL412 Collection Management	0	83	83
CUL413 Northleach Resouce Centre	2,213	0	(2,213)
CUL415 Corinium Museum - HLF Project	(11,600)	(11,600)	(0)
REC410 Ciren - Centre Management	33,485	36,933	3,448
REC413 Ciren - Dryside Areas	0	(4,036)	(4,036)
REC419 Cirencester Leisure - Maintenance	8,213	1,189	(7,024)
REC430 C Campden - Centre Management	58,548	58,428	(120)
REC450 Bourton - Centre Management	0	0	0
REC459 Bourton - Maintenance	7,005	0	(7,005)
Leisure Management	97,863	81,007	(16,855)
TOU001 Tourism Strategy and Promotion	10,410	11,589	1,179
TOU401 Accommodation Guide	0	(524)	(524)
TOU402 Partnership Grants	27,000	30,000	3,000
TOU403 Cotswold Tourism Partnership	(24,900)	(24,876)	24
Tourism Policy	12,510	16,189	3,679
Total	251,610	216,177	(35,433)

Planning & Strategic Housing

Q1 budget monitoring - 1st April to 30th June 2017

Cost Centre		Profiled Budget Q1	Actual Q1	(Under) / Over Budget
DEV001	Development Control - Applications	(103,473)	(13,242)	90,231
DEV002	Development Control - Appeals	31,063	15,360	(15,703)
DEV003	Development Control - Enforcement	44,638	36,843	(7,795)
DEV004	Development Advice	80,346	76,423	(3,923)
DEV401	Planning Advice For Land Charges	2,662	2,326	(336)
DEV488	Planning - Section 106 Agreements	(434,852)	(434,852)	0
DEV499	Development Services Holding Account	16,859	16,859	0
Development Management		(362,757)	(300,283)	62,473
PLP005	Heritage & Design	32,020	43,175	11,155
Heritage & Conservation		32,020	43,175	11,155
PLP002	Local Development Framework	65,644	95,073	29,429
PLP401	Fwd Plan work for Dev Con	3,912	2,912	(1,000)
PLP499	Local Development Framework Reserve	28,996	28,996	0
PSM001	Planning - Service Mgt. and Support Services	2,596	4,550	1,954
Planning Policy		101,148	131,530	30,383
HAD001	Housing Advice	61,374	60,837	(536)
HLD400	Second Home Projects	0	1,000	1,000
HOS001	Housing Strategy	20,540	18,106	(2,433)
HOS002	Housing Partnerships	5,777	13	(5,764)
Strategic Housing		87,691	79,957	(7,734)
Total		(141,898)	(45,621)	96,277

Retained Services - Democratic Services

Q1 budget monitoring - 1st April to 30th June 2017

Cost Centre	Profiled Budget Q1	Actual Q1	(Under) / Over Budget
DRM005 Committee Services	37,231	34,221	(3,010)
DRM008 Corporate Subscriptions	4,745	2,579	(2,166)
Committee Services total	41,976	36,800	(5,176)
ELE* Elections	87,067	79,668	(7,398)
Elections total	87,067	79,668	(7,398)
SUP018 Press & PR/Communications	12,367	10,432	(1,935)
SUP024 Postal Services	9,468	6,859	(2,609)
Communications	21,835	17,291	(4,544)
DRM001 Democratic Representation and Management	27,906	25,481	(2,425)
DRM003 Councillors Allowances	66,582	59,840	(6,742)
DRM004 Servicing Council	5,455	2,602	(2,854)
Member Support total	99,943	87,922	(12,021)
SUP022 Print & Design	46,983	29,598	(17,385)
Print & Design total	46,983	29,598	(17,385)
Total	297,804	251,280	(46,524)

Retained Services - Management, Corporate Income & Expenditure, Directors

Q1 budget monitoring - 1st April to 31st June 2017

Cost Centre		Profiled Budget Q1	Actual Q1	(Under) / Over Budget
FIE030	Interest and Investment Income	(67,068)	(43,053)	24,014
FIE010	Interest payable and Similar Charges	0	49	49
FIE401	Assisted Car Loans	0	0	0
FIE410	Commercial Properties - General	2,741	1,218	(1,523)
FIE*	Commercial Properties - summary	(112,583)	(129,591)	(17,008)
HAV001	Housing Advances	0	0	0
OOE200	Parish Council Precepts	2,036,825	2,036,825	0
OOE210	Parish Council Tax support grant	47,443	47,443	0
Corporate Income & Expenditure total		1,907,359	1,912,891	5,532
NDC401	Discretionary Pension Payments	416,146	413,045	(3,101)
NDC402	Other Land	0	0	0
SUP032	Strategic Directors	52,628	52,670	42
COR001	Corporate Management	0	0	0
COR005	Corporate Finance	61,024	68,594	7,571
COR007	External Audit Fees	13,958	6,270	(7,688)
COR008	Bank Charges	11,960	19,925	7,965
COR400	Savings and Growth Items #	(61,654)	4,272	65,926
COR499	Previous / End of Year Adjustment	0	0	0
BAL100	Depreciation, trfs to/from Reserves, etc.	0	0	0
Corporate Management and Directors total		494,062	564,776	70,714
Total		2,401,421	2,477,667	76,246

'Savings & Growth items' includes a staff vacancy factor budget (at Q1 of £64,000) which represents the target for staff savings to be made across the Council. Savings made in budgets - at Q1 approximately £34,000 - accrue against the individual service lines.